

Employment Application

**CIMARRON ELECTRIC
COOPERATIVE
P.O. BOX 299
KINGFISHER, OK 73750
(405)375-4121**

Cimarron Electric Cooperative places great emphasis on customer service, teamwork, problem solving, and innovation. We look for people who exemplify these qualities and are willing to work hard for our membership. Cimarron Electric Cooperative is an equal opportunity employer.

Applicant Name: _____

Today's Date: _____



Personal Information (Please Print Clearly)

Last Name First Name Middle Name

Street Address: _____

City: _____ State: _____ Zip Code: _____

Previous address if less than 5 years at current address: _____

Home Phone: _____ Work Phone: _____ E-Mail: _____

Cimarron Electric Cooperative is an equal opportunity employer and recruits, advertises, employs, promotes, transfers, disciplines, and discharges without regard to race, color, religion, national origin, age, sex,/gender, pregnancy, marital status, ancestry, physical or mental disability, genetic information or veteran status/military service.

Are you eligible to work for any United States employer at this time? Yes No

I understand that upon employment, proof of legal right to work in the United States and completion of 1-9 form will be required. _____
Initial

Have you ever been convicted of a felony? Yes No If yes, explain: _____

Do you have a valid driver's license? Yes No License #: _____ Expires: _____

Do you have a Commercial Driver's License (CDL)? Yes No License #: _____ Expires: _____

Can you travel if the position requires travel? Yes No

Position Desired

Position Applied for: _____

How did you learn of this vacancy? _____

Salary Desired (Annual): \$ _____ Date Available to work: _____

Are you able to perform the essential functions of this position? Yes No

If no, what accommodation would make it possible for you to perform this job? _____

Have you previously been employed by Cimarron Electric Cooperative or another electric cooperative? Yes No

If yes, indicate cooperative, position, department, and dates: _____

Do you have any relatives employed at Cimarron Electric Cooperative? Yes No

If yes, who? _____

Employment History (cont.)

Previous Employer: _____

Dates Employed – From: _____ To: _____
Month/Year Month/Year

Starting Salary: _____ Ending Salary: _____

Phone Number: _____ Address: _____

Supervisor's Name: _____ Supervisor's Job Title: _____

Your Job Title: _____

Your Duties: _____

Reason for leaving: _____

Previous Employer: _____

Dates Employed – From: _____ To: _____
Month/Year Month/Year

Starting Salary: _____ Ending Salary: _____

Phone Number: _____ Address: _____

Supervisor's Name: _____ Supervisor's Job Title: _____

Your Job Title: _____

Your Duties: _____

Reason for leaving: _____

Professional References (Please list only references that we may contact at this time)

| Name | Title | Company | Contact Number |
|------|-------|---------|----------------|
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Affidavit

Nonbinding Application and Interview Process: I understand that this application will be reviewed, but nothing in this application or any other documents or in the employment evaluation process shall be construed as either an offer or contract of employment or an obligation on the part of Cimarron Electric Cooperative to provide any benefit to me. I understand I may be required to successfully pass a drug screening examination. I hereby consent to a pre-and/or post-employment drug screen as a condition of employment, if required.

Employment-At-Will: I understand that my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either Cimarron Electric Cooperative or myself.

I hereby declare that my statements on this application and on my resume or documents provided by me to Cimarron Electric Cooperative are true and correct to the best of my knowledge. I acknowledge and agree that providing any false information may result in a decision not to hire me, or if hired, may result in the termination of my employment. I also authorize investigation of these statements. This investigation may include employment history, reasons for leaving previous employers, criminal record, credit record, driving record, social security number investigation, and degree/certificate verification. I hereby release Cimarron Electric Cooperative from all liability for any damages resulting from the information obtained. This application shall be considered active for a period of time not to exceed 180 days.

APPLICANT'S SIGNATURE _____